Dear Valued Partners and Clients,

For your convenience, ……(company's name)………..would like to announce our New Year Holiday 2025 as follows:

……(company's name)……….. will be closed to observe Tet Holidays 2025 from ................ to ..................

Business operation will resume as normal on ....................

We would like to thank you for your support and cooperation in the year 2024 and look forward to receiving your continuing assistance in 2025. We look for ward to working with you in the future and contributing to your success.

From all of us ……(company's name)……….., we wish you and your family a joyful and prosperous Year of the Buffalo 2024!

See you in the New Year!