**LUNAR NEW YEAR HOLIDAY ANNOUNCEMENT**

Dear Valued Employees,

Lunar New Year or Vietnamese Lunar New Year is coming soon. We would like to inform you about the schedule of the New Year Holiday 2025 as follows:

....(Company's Name).... will be closed to observe the Tet Holidays from **.....day...., .......date..... to .....day...., .......date......**. Business operations will resume as normal on **Wednesday, February 1st, 2025**.

Many thanks for your kind attention and being appreciative of this situation. On this occasion, we would like to thank you for your support and cooperation in the year 2024 and look forward to receiving your continued assistance in 2025.

Please do not hesitate to contact us if you have any questions.

Wish you and your family a healthy, happy, and successful new year. Happy Tet 2025!

Best regards, ....(Your Company Name)....